

The Community Library
Board of Trustees Meeting
May 9, 2024

Call to Order:

As a quorum was present, President Ken Hotopp called the meeting to order at 1:00 p.m. Present: Pat Adams, Harriet Berard, Linda Carpenter (treasurer), Nathan Davis, Virginia Downs, Ken Hotopp, Becky Leggieri, Doreen Russo, Julia Walter, Kim Zimmer. Excused: Fred Barnes, Janet Sand.

Guests:

Mr. Wade Abbott, representing MVLS, thanked Ms. Becky Leggieri for representing the Community Library in Albany for Library Advocacy Day. Ms. Leggieri had advocated the importance of state aid for libraries throughout the state as well as the need of financial support for library construction.

Minutes:

Mrs. Berard moved to accept the amended minutes. This was seconded by Mr. Davis and was unanimously approved.

Director's Report:

Ms. Zimmer announced that the CRCS librarians and The Friends of the Library wished to thank the trustees for their support of the Battle of the Books event.

Ms. Zimmer shared a letter from NYS Parks, Recreation, and Historic Preservation indicating that the Preservation Covenant for the Annex Renovation projected had been officially recorded on May 2, 2024.

Ms. Zimmer discussed some of the possible issues relating to Schenectady's withdrawal from MVLS.

Ms. Zimmer explained that the clerks have been busy scanning books, reviewing patron records, and taking inventory.

Ms. Zimmer asked the trustees to review the postcard and the pamphlet design and information that will be distributed prior to the May 21, 2024 budget vote.

Some issues regarding the fire suppression system need to be resolved.

Treasurer's Report:

Ms. Carpenter reviewed the expenses and income for April. Mrs. Downs made a motion to pay the bills. This was seconded by Ms. Walter and was unanimously approved.

Committee Reports:

Finance:

Ms. Carpenter explained that the CD at Trustco is due to expire and our options.

Ms. Leggieri moved to transfer this money to the NYLAF renovation account. This was seconded by Ms. Walter and was unanimously approved.

The NBT CD will expire in June 2024. After discussion, Ms. Walter made a motion, seconded by Ms. Russo, and was unanimously approved to transfer this money into the NYLAF payroll account.

Building & Grounds:

Mr. Davis indicated that work is continuing on the fire suppression and fire alarm systems.

Board Development:

Mrs. Berard discussed various individuals that she had contacted regarding trustee positions. Sandy Brewster, Cindy Barton, and Anne Myers have expressed interest and could be write-in candidates.

The following were chosen as the nominating committee for 2024-2025 officers:
Harriet Berard*, Pat Adams, Julia Walter.

New Business:

Mr. Davis suggested that changing the time of trustee monthly meetings might be helpful in recruiting new candidates. Becky Leggieri*, Nathan Davis, Julia Walter, Janet Sand, and Donald LaPlant were appointed to discuss the time and day of trustee meetings and the number of trustees on the board.

Adjournment:

Ms. Adams moved to adjourn at 3:00 p.m. Ms. Walter seconded this motion and it was unanimously approved.

Submitted by Virginia Downs