

The Community Library  
Board of Trustees Meeting  
June 13, 2024

**Call to Order:**

As a quorum was present, President Ken Hotopp called the meeting to order at 1:55 PM.  
Present: Pat Adams, Harriet Berard, Linda Carpenter (treasurer), Nathan Davis, Virginia Downs, Ken Hotopp, Becky Leggieri, Doreen Russo, Janet Sand, Julia Walter, Kim Zimmer.  
Excused: Fred Barnes.

**Guests:**

Ms. Zimmer introduced the three newly elected trustees: Cindy Barton, Sandy Brewster, Abbie Gascho-Landis.

**Additional Agenda Items:**

Ms. Leggieri representing the ad hoc committee reviewing trustee organization explained the committee is investigating the number of trustees, the time and day of meetings, and committee members. The committee is planning to present their suggestions in December.

**Previous Meeting Minutes:**

Mrs. Berard moved to accept the May minutes. This was seconded by Mrs. Sand and was unanimously approved.

**Director's Report:**

Prior to the meeting, Ms. Zimmer introduced Susanne Angarano and Gabriella Macera, our representatives of Vaysen Design Studio. The designers presided over a slide presentation of the proposed design of the annex. The trustees were impressed with the ideas and concepts presented.

Ms. Zimmer announced that Kim Walchko will be the Friends representative to the Board of Trustees.

Ms. Zimmer is continuing to meet with Brendan Becker regarding the various aspects of expanding into the annex.

**Treasurer's Report:**

Ms. Carpenter reviewed the expenses and income for May. Mrs. Downs made a motion, seconded by Ms. Russo, and was unanimously approved to pay the bills.

Ms. Carpenter discussed a variety of financial issues. After discussion, Mrs. Downs made a motion, seconded by Mrs. Sand and was unanimously approved to close the NBT account and transfer the money to the NYLAF payroll account. Also, the KeyBank account will be closed and the \$20,938.81 will be transferred to the Bank of Richmondville renovation account.

The trustees agreed to transfer the In Memory Of (IMO) account at the Key Bank into a CD.

Ms. Carpenter explained that she had investigated bonding of the treasurer. Mrs. Downs made a motion, seconded by Mr. Davis, and was unanimously approved to bond Ms. Carpenter for \$400,000 at a cost of \$858 per year.

**Committee Report:**

Building & Grounds:

Mr. Davis thanked Ms. Zimmer for her continuous diligence in the renovation process, grants, and the daily library activities.

Mr. Davis accepted the formal presentation of the Vaysen representatives and moved to continue with their basic plan. This was seconded by Ms. Russo and unanimously approved.

Board Development:

Mrs. Berard will meet with the new trustees to provide an overview of the role of trustees.

Mrs. Berard thanked Mr. Hotopp for serving as a trustee for many years.

**Adjournment:**

At 3:10 p.m. Ms. Walter moved to adjourn and it was unanimously approved.

**Submitted by Virginia Downs**