

**The Community Library
Board of Trustees Meeting
January 9, 2025**

Call to Order:

As a quorum was present, President Becky Leggieri called the meeting to order at 1:00 p.m. Present: Pat Adams, Fred Barnes, Cindy Barton, Sandy Brewster, Nathan Davis, Virginia Downs, Becky Leggieri, Janet Sand, Julia Walter, Kim Zimmer. Excused: Linda Carpenter (Treasurer), Harriet Berard.

Guests:

Kim Walchko (representing Friends of the Library), Christopher Baron (representing the Cobleskill Historical Society and Schoharie County Historical Society) who expressed his interest in continued collaboration, and Denise Klug (who is considering becoming a trustee).

Minutes:

Mrs. Sand moved to accept the December minutes. Ms. Walter seconded the motion, and it was unanimously approved.

Director's Report:

Ms. Zimmer indicated that she is planning to include an article about the library in the Times-Journal's annual Progress Report.

Ms. Zimmer explained that she had held a Zoom meeting regarding the creation of an employee handbook. She was favorably impressed and will continue to pursue the need. The deadline for the Librarian I position ended January 7. There was only one applicant who met the requirements and there is an issue with residency.

The Pool Bear Challenge will be January-February this year.

There will be no change in the JA fees for 2025. The fees for 2026 will be based on 2024 usage.

Ms. Zimmer expressed concern to the trustees regarding JA phishing emails to staff. Mr. Barnes made a motion, seconded by Ms. Walter, and was unanimously agreed authorizing President Leggieri to request in writing that JA cease this practice.

Ms. Zimmer is gathering information regarding yearly statistics.

Friends Report:

Mrs. Walchko mentioned the December 17 hand chimes program was well done and popular.

The Friends have donated \$2500 to fund the Battle of the Books program for 2025.

February is Love Your Library month.

Treasurer's Report:

Mrs. Downs presented the treasurer's report. Mrs. Downs made a motion to pay the bills. This was seconded by Ms. Adams and unanimously approved.

Committee Reports:

Finance:

Ms. Zimmer explained the changes in the 2025 reallocated budget. Mrs. Sand made a motion, seconded by Ms. Walter, and was unanimously approved to accept the revised budget.

Building & Grounds:

A trustee workday is scheduled for January 25 at 1:00 p.m.

Ms. Zimmer mentioned that the library's insurance policy should be reviewed.

Personnel:

Ms. Walter indicated she will be meeting with Ms. Zimmer to discuss the annual director's evaluation.

Board Development:

Ms. Adams announced that the committee members are updating the bylaws .

Long Range Plan:

Mr. Barnes indicated that the committee is working on updating the plan.

New Business:

Ms. Leggieri asked trustees to consider activities such as publicity, programs, holiday events that would enhance the library for the community.

Adjournment:

Ms. Brewster made a motion, seconded by Ms. Adams, and was unanimously approved to adjourn at 2:45 p.m.

Submitted by Virginia Downs